



Request for Funds

It is our hope to provide the appropriate funds in a timely manner to each neighborhood group when requested for speakers and community service. Each neighborhood group is budgeted to receive \$25 for speaker fees and \$25 for community service.

To explain further using ASG National guidelines:

1. Speaker fees are to be used for those who provide a program for the neighborhood group. This fee cannot be given to a member of your neighborhood group; however, if you invite a member of another neighborhood group to speak, you may provide them with funds to cover expenses or as a gift/stipend.
2. All ASG members tend to spend a lot of personal money on community service. If your neighborhood group would like to supplement your personal dollars, each group is allotted \$25.
3. If you chose to take the \$50 (which you should), the CAB will not be requesting accountability for it. If you chose to spend all \$50 on speaker fees or on community service if that is the choice of the entire neighborhood group members. The way the funds are spent should be agreed upon by the members of the neighborhood group.
4. INDY ASG provides a \$25 4-H prize for each County where we have a Neighborhood Group. The prize is to be used to award a winner(s) in a sewing category. Unless otherwise instructed we will send the funds directly to the Extension Office in your county.

We want to be sure you have funds in a timely manner and to allow the Chapter treasurer to process all requests at the same time. Please submit the following request for funds to Christy Troxell either via e-mail or US postal mail by **February 1, 2022**

Neighborhood Group Name: _____

Neighborhood Group Leader: _____

(One check will be written for Community Service & Speaker fees in the name of this person, with a memo note of the neighborhood group name.)

NG Leader mailing address including city and zip: _____

Contact Telephone Number: _____

Requesting the following (check boxes of fees you want):

- No fees needed this year
- \$25 Speaker Fee
- \$25 Community Service Funds

Any questions, please contact Christy Troxell – christy.troxell@outlook.com. If sending your request through the mail, the address is 606 Piedmont Drive Westfield IN 46074

Document Update History

Modified and approved by CAB on 4-10-21